

# SOUTHERN SMILES PEDIATRIC DENTISTRY – APPOINTMENT POLICY

At Southern Smiles Pediatric Dentistry, we understand our parents and patients have busy schedules! We want to make sure that your children are seen in a timely and efficient fashion. We also want to be able to help children in pain, or who have sudden emergency care needs. Our appointment policy allows us to do both of these so that we can accommodate all of your child's needs.

Below is a description of our standard policies and procedures for any possible missed appointments or appointments cancelled with less than a 24-hour notice. Please read the policy below and let us know if you have any questions. Then, sign at the bottom of the page stating that you have read and understand our missed/cancelled appointment policy.

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If you cancel a scheduled appointment with less than 24-hour notice or if you completely miss/no-show a scheduled appointment without notice, as a courtesy you will be provided a one-time grace appointment for which you can reschedule the 1st missed/cancelled appointment. If you cancel the 2nd scheduled appointment with less than 24-hour notice or if you completely miss/no-show the appointment without notice, your family will kindly be dismissed from the practice.

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I have read and understand the appointment policy for Southern Smiles Pediatric Dentistry.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date